

NAPTON ON THE HILL PARISH COUNCIL

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Date: 5th May 2026

To: All Parish Councillors

From: Mrs Courtney Adam, Clerk to Napton-on-the-Hill Parish Council

Dear Councillor,

You are hereby summoned to a meeting of Napton-on-the-Hill Parish Council in the Napton Village Hall (The Audrey Budd Hall) on **Monday 11th May 2026** at 7:30 p.m. when the under mentioned business will be transacted.

AGENDA

	Action
1 - To receive and approve (if requested) apologies for absence:	
2 - To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:	
3 – To receive and approve for signature the minutes of the meetings held on Monday 2nd March 2026 & Monday 13th April 2026:	
4 – To note any matters arising from the minutes not included on this agenda for report only: <ul style="list-style-type: none">• Streetlighting - JV• Village Green Posts – WW• Skate Park/Zip Wire Maintenance – JV/CA• Granton Playing Field Picnic Benches – WW/CA• Warwickshire Highways Action Fund – CA• Pillory Green Dead Tree – CA• Severn Trent (Meeting & Tankers) – RP• Business Open as Usual Signage – IW• Allotment Water Tank - WW	
5 – Councillor Updates: Items not included on the agenda requiring acknowledgement (<i>for information purposes only</i>).	
6 – Update from District/County Councillors: Members of the public have the opportunity to ask questions on the reports (circulated in advance).	
7 – Comments and Questions from the Public: Parishioners are invited to address the Council on any relevant matter for a maximum of 3 minutes.	

<p>From this point on the public are asked to note that they are welcome to observe the debate but may only speak with the permission of the Chair.</p> <p>When making decisions Councillors will bear in mind the following issues:-</p> <ul style="list-style-type: none"> • equal opportunities • crime prevention • unlawful discrimination • biodiversity of natural habitat • combatting climate change and other best practice 	
<p>8 – Highway Matters</p> <ul style="list-style-type: none"> • To receive an update and consider any necessary actions. 	RW
<p>9 – Planning Matters</p> <p><u>Consultations</u> <i>Application(s) reference: 26/00956/FUL</i> <i>Proposed: Change of use from holiday let to Class C3 Residential Dwelling</i> <i>At: Shepherds Barn, Thorntons Lane, Napton-on-the-Hill, Southam CV47 8NY</i> <i>For: Mr and Mrs Richard and Nicky Frogley</i> <i>Due: 14/05/2026</i></p>	
<p>10 – Finance Matters</p> <ul style="list-style-type: none"> • Bank Reconciliation & Statement <ul style="list-style-type: none"> ○ To verify and sign. <ul style="list-style-type: none"> ▪ April 2026 (Unity) • To approve payments/note payments paid listed below. 	

Copies of all council papers are available to download at

www.napton-pc.gov.uk

(*) indicates supporting document

Napton Parish Council
 Payments Approval List
 May 2026

No.	Gross Amount £	Invoice Date	Details
523	£9.40	01/04/26	Unity Trust – Service Charges (01/03/26 – 31/03/26) – PAID
524	£117.60	15/04/26	The Defib Store – Defib Pads x2 (NVS & CRG) – PAID
525	£1,125.09	30/04/26	Staff Costs April 2026 – PAID
526	£159.08	30/04/26	PAYE & National Insurance April 2026 – PAID
527	£325.91	30/04/26	Warwickshire County Council - Pension Payment April 2026 – PAID
528	£386.89	20/04/26	HAGS – Timber Treads for Zip Wire
529	£25.00	27/04/26	RK – Allotment Deposit Returned
530	£25.00	31/03/26	TH – Allotment Deposit Returned
531	£1,675.80	24/04/26	NBB Recycled Furniture – Picnic Tables for GPF
532	£452.78	09/04/26	Npower – Energy Charge March 2026 - PAID
533	£9.10	30/04/26	Unity Trust – Service Charges (01/04/26 – 30/04/26)
534	£41.00	01/05/26	CA – Expenses – April 2026 – Printing Costs, Stamps, WFH & Phone Data
TOTAL	£4,352.65		

11 – Delegated Authority

- Updates on use of delegated authority.
 - Internal Auditor

CA

12 – Sports Field Matters

- To receive an update on the Padel Court project and consider any necessary actions.

IW

13 – Skate Park Fence

- To discuss and decide options for repairing the broken fence next to the maintenance gate.

JV

14 – Grass Mowing

- Update on current situation.
- To discuss and decide the quote for adding Folly Lane to the current mowing contract.

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15 – War Memorial Working Party <ul style="list-style-type: none"> • To discuss and appoint a councillor to lead the group. 	
16 – Granton Playing Field <ul style="list-style-type: none"> • To discuss and decide the quote for picnic bench surfacing maintenance. 	WW
17 – Climate and Environment <ul style="list-style-type: none"> • Verbal update from C&E working party on current issues and suggestions for actions going forward. 	RP
18 – Closed Session <ul style="list-style-type: none"> • NPC will move that, pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public be now excluded from the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted. • The following item(s) will be considered: <ul style="list-style-type: none"> ○ To discuss and decide the percentage change in the employer pension contribution rate. 	
19 – Close Meeting <ul style="list-style-type: none"> • Confirm that all business has been concluded and formally close the meeting. 	

Signed: 

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