

NAPTON ON THE HILL PARISH COUNCIL

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Date: 28th October 2025

To: All Parish Councillors

From: Mrs Courtney Adam, Clerk to Napton-on-the-Hill Parish Council

Dear Councillor,

You are hereby summoned to a meeting of Napton-on-the-Hill Parish Council in the Napton Village Hall (main hall) on **Monday 3rd November 2025** at 7:15 p.m. when the under mentioned business will be transacted.

AGENDA

	Action
1 - To receive and approve (if requested) apologies for absence:	
2 - To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:	
3 – To receive and approve for signature the minutes of the meetings held on Monday 1st September 2025 & Monday 6th October 2025:	
4 – To note any matters arising from the minutes not included on this agenda for report only: • Allotments water tank – to report on findings from investigations • Sports Field Floodlights • Appeal for land South of Stockton Road – updated objection submitted including revised NDP • Willowmeads – 25/02316/FUL - response of “No Objection” submitted using delegated authority	WW IW JV JV
5 – Councillor Updates: Items not included on the agenda requiring acknowledgement (<i>for information purposes only</i>).	
6 – Update from District/County Councillors: Members of the public have the opportunity to ask questions on the reports (circulated in advance).	
7 – Comments and Questions from the Public: Parishioners are invited to address the Council on any relevant matter for a maximum of 3 minutes.	

From this point on the public are asked to note that they are welcome to observe the debate but may only speak with the permission of the Chair.

When making decisions Councillors will bear in mind the following issues:-

- equal opportunities
- crime prevention
- unlawful discrimination
- biodiversity of natural habitat
- combatting climate change and other best practice

8 – Finance Matters

- To approve payments/note payments paid listed below.

Napton Parish Council

Payments Approval List

November 2025

No.	Gross Amount £	Invoice Date	Details
450	£210.00	14/10/25	WALC – Cllr/Clerk Planning Training Session 1
451	£117.00	28/09/25	Napton Village Hall – Rental Charges JAS
452	£4,104.00	29/09/25	Carlton Contracting – School Field Repair
453	£0.30	17/09/25	Unity Trust – Manual Handling Cheque
454	£1,124.89	31/10/25	Staff Costs October 2025 – PAID (BACS)
455	£159.28	31/10/25	PAYE & National Insurance October 2025 – PAID (BACS)
456	£325.91	31/10/25	Warwickshire County Council - Pension Payment October 2025 – PAID (BACS)
457	£216.00	16/10/25	Parish Council Websites – Website Hosting & Support
458	£120.00	20/10/25	Advanced Surveys Ltd – Additional Survey for Padel Courts – To be paid with padel court allocated fund.
459	£84.00	21/10/25	WALC – Cllr Planning Training Session 2
460	£394.80	23/10/25	EDGE IT – Annual Fee Finance Software
TOTAL	£6,856.18		

9 – Highway Matters

- Updates and discussion of any new or ongoing issues.

10 – Planning Matters

Application(s) reference: 25/01939/FUL

Proposed: Erection of a garden room

Copies of all council papers are available to download at

www.napton-pc.gov.uk

(*) indicates supporting document

At: Chapel Green Farmhouse, Chapel Green, Napton-on-the-Hill, Southam CV47 8PA For : Mr N & Mrs J Darlow DUE: 03/11/2025 <i>Application(s) reference: 25/02261/AGNOT (AMENDED/ADDITIONAL DETAILS)</i> Proposed: Construction of a General Purpose agricultural building. At: Land South Side Of, Folly Lane, Napton-on-the-Hill , Adjacent To The Oxford Canal For: Mr Andy Watson DUE: 13/11/2025 <i>Application(s) reference:</i> APP/J3720/W/25/3369462 and APP/J3720/Y/25/3369461 - appeals dismissed (for info only)	
11 – Citizen of the Year To announce this year’s winner.	
12 – Close Meeting	

Signed: 

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(*) indicates supporting document