

NAPTON ON THE HILL PARISH COUNCIL

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Date: 26th September 2025

To: All Parish Councillors

From: Mrs Courtney Adam, Clerk to Napton-on-the-Hill Parish Council

Dear Councillor,

You are hereby summoned to a meeting of Napton-on-the-Hill Parish Council in the Napton Village Hall (main hall) on **Monday 6th October 2025** at 7:15 p.m. when the under mentioned business will be transacted.

AGENDA

	Action
1 - To receive and approve (if requested) apologies for absence:	
2 - To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:	
3 – To receive and approve for signature the minutes of the meetings held on Monday 1st September 2025 & Monday 15th September 2025:	
4 – To note any matters arising from the minutes not included on this agenda for report only: • Street Lighting – JV • Warwickshire Highways Community Action Fund – JW • Skate Park Fencing – JW • Mobile Phone Mast – JW • Citizen of the Year - JW • School Field – WW • Sports Field Floodlights - IW	
5 – Councillor Updates: Items not included on the agenda requiring acknowledgement (<i>for information purposes only</i>).	
6 – Update from District/County Councillors: Members of the public have the opportunity to ask questions on the reports (circulated in advance).	
7 – Comments and Questions from the Public: Parishioners are invited to address the Council on any relevant matter for a maximum of 3 minutes.	
From this point on the public are asked to note that they are welcome to observe the debate but may only speak with the permission of the Chair.	

When making decisions Councillors will bear in mind the following issues:-

- equal opportunities
- crime prevention
- unlawful discrimination
- biodiversity of natural habitat
- combatting climate change and other best practice

8 – Finance Matters

- Bank Reconciliation & Statement: September 2025: To be deferred to the November 2025 meeting.
- Insurance Renewal: To provide a verbal update.
- Domain Name (.org.uk): To provide a verbal update.
- To approve payments/note payments paid listed below.

Napton Parish Council

Payments Approval List

October 2025

No.	Gross Amount £	Invoice Date	Details
433	£7.20	31/08/25	Unity Trust – Service Charge (01/08/25-31/08/25) – PAID (DD)
434	£482.98	29/08/25	Npower – Energy Charge March 2025 – PAID (DD)
435	£373.46	29/08/25	Npower – Energy Charge April 2025 – PAID (DD)
436	£313.24	29/08/25	Npower – Energy Charge May 2025 – PAID (DD)
437	£263.07	29/08/25	Npower – Energy Charge June 2025 – PAID (DD)
438	£291.89	29/08/25	Npower – Energy Charge July 2025 – PART PAID (DD)
439	£357.66	29/08/25	Npower – Energy Charge August 2025
440	£1,124.89	30/09/25	Staff Costs September 2025 – PAID (BACS)
441	£159.28	30/09/25	PAYE & National Insurance September 2025 – PAID (BACS)
442	£325.91	30/09/25	Warwickshire County Council - Pension Payment September 2025 – PAID (BACS)
443	£49.29	30/09/25	Staff Expenses September 2025 – Phone Data, WFH, Printing & Domain Name (Delegated Authority) Costs
444	-£291.89	19/09/25	Contra payment for transaction 438.
445	£232.22	19/09/25	Part payment for transaction 438.
446	£59.67	19/09/25	Balance due for transaction 438.
447	£80.02	24/09/25	Wicksteed – Spare Parts for 4x4 at Granton Playing Field (Delegated Authority) - PAID
448	£673.00	24/09/25	TC – SDC Planning Portal – Napton Padel Club Planning Application Submission by TC on behalf of NSA
449	£1,939.64	25/09/25	Clear Councils – Insurance Renewal 25/26 – Final Year of 3-Year Contract - PAID
TOTAL	£6,441.53		

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Copies of all council papers are available to download at

www.napton-pc.gov.uk

(*) indicates supporting document

9 – Highway Matters • Updates and discussion of any new or ongoing issues.	RW
10 – Planning Matters Application(s) reference: 25/02092/FUL Proposed: New industrial unit with associated hardstanding and landscaping. At: Cross Roads Garage, Shuckburgh Road, Napton-on-the-Hill, Southam CV47 8NJ For: Mr James Wallsgrove A Wallsgrove and Son Limited Due: 07/10/2025 Application(s) reference: 23/02185/OUT Planning Inspectorate Reference Number: APP/J3720/W/25/3369490 Proposed: Outline application for 13 serviced plots for self-builders and public open space. At: Land South of Stockton Road, Napton-on-the-Hill, Warwickshire CV47 8NG For: Landstrom Group Ltd Due: 27/10/2025 Napton Brickworks Public Meeting: • To provide a verbal update.	
11 – Neighbourhood Development Plan • To discuss and decide if the proposed updates are acceptable.	
12 – County Councillors Grant Fund 2025-26 (Round 2) • To discuss and decide on applying for funding to cover the cost of a Bushnell Speed Gun for use by the Napton Community Speed Watch Group. • To discuss and decide on any other current or potential projects that could be submitted for funding.	
13 – Padel Courts • To provide a verbal update from the Padel Court Working Party and the extraordinary meeting held on 15/09/2025. • To discuss and decide providing a separate licence agreement to the Napton Padel Club.	
14 – Granton Playing Field • To provide a verbal update on the grant application for the picnic bench purchase. • To discuss and decide approving the quote for the annual playground inspection. • To discuss and decide quotes for the picnic bench surfacing and maintenance of the brick path. • To discuss and decide quotes for the groundworks to address potential risks identified.	WW

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15 – Allotment Water Tank To discuss and decide options and quotes for the water tank repairs.	WW
16 – Climate and Environment Verbal update from C&E working party on current issues and suggestions for actions going forward.	RP
17 – Close Meeting	

Signed: 