

NAPTON ON THE HILL PARISH COUNCIL

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Date: 26th July 2025

To: All Parish Councillors

From: Mrs Courtney Adam, Clerk to Napton-on-the-Hill Parish Council

Dear Councillor,

You are hereby summoned to a meeting of Napton-on-the-Hill Parish Council in the Napton Village Hall (main hall) on **Monday 1st September 2025** at 7:15 p.m. when the under mentioned business will be transacted.

AGENDA

	Action
1 - To receive and approve (if requested) apologies for absence:	
2 - To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:	
3 – To receive and approve for signature the minutes of the meetings held on Monday 4th August 2025:	
4 – To note any matters arising from the minutes not included on this agenda for report only: • Street Lighting – JV • School Field - WW • Warwickshire Highways Community Action Fund – CA • Neighbourhood Development Plan – JV	
5 – Councillor Updates: Items not included on the agenda requiring acknowledgement (<i>for information purposes only</i>).	
6 – Update from District/County Councillors: Members of the public have the opportunity to ask questions on the reports (circulated in advance).	
7 – Comments and Questions from the Public: Parishioners are invited to address the Council on any relevant matter for a maximum of 3 minutes.	
From this point on the public are asked to note that they are welcome to observe the debate but may only speak with the permission of the Chair. When making decisions Councillors will bear in mind the following issues:- • equal opportunities • crime prevention	

- unlawful discrimination
- biodiversity of natural habitat
- combatting climate change and other best practice

8 – Finance Matters

- Bank Reconciliation & Statement: August 2025
 - To receive and approve for signature - Unity Trust
 - To appoint a new bank reconciliation and statement signatory for the 25/26 financial year.
 - To appoint a new account signatory for Unity Trust Bank and Nationwide.
- To discuss and decide allocation of funds.
 - Received £2,000.00 donation from Napton Tennis Club
 - Received £2,000.00 donation from Napton Sports Association
- To approve payments/note payments paid listed below.

Napton Parish Council

Payments Approval List

September 2025

No.	Gross Amount £	Invoice Date	Details
410	£1,465.36	08/07/25	Sovereign – Multi-play Unit – PAID Remaining 10% of £14,653.60 (Using Reserves/CIL funds)
417	£3,600.00	05/08/25	Grenadier Grounds & Trees Ltd – Mowing (6 Cuts)
418	£900.00	05/08/25	Peninsular Acoustics Ltd – Padel Noise Assessment (Remaining 50%) – PAID (Using Reserve funds)
419	£7.50	31/07/25	Unity Trust – Service Charge (01/07/25-31/07/25) - PAID
420	£6.64	02/08/25	Parish Magazine – WMWP – Printing Costs for VJ Day - PAID
421	£409.50	11/08/25	Moore East Midlands – 2024/25 External Audit
422	£354.00	31/07/25	Play Inspection Company – Post Installation Inspection (Multi-play Unit at Granton Playing Field)
423	£1,601.02	12/08/25	Warwickshire County Council – Streetlight – Chapel Green Road (PB2)
424	£511.88	12/08/25	Warwickshire County Council – Streetlight – Howcombe Lane (PB1)
425	£1,229.03	31/08/25	Staff Costs August 2025 - PAID
426	£223.68	31/08/25	PAYE & National Insurance August 2025 – PAID
427	£366.71	31/08/25	Warwickshire County Council - Pension Payment August 2025 – PAID
428	£66.72	31/08/25	Staff Expenses July & August 2025 – Phone Data, WFH & Printing Costs
429	£1,140.00	18/08/25	JM Ecology Ltd – Padel Ecology Survey & Assessment
TOTAL	£11,882.04		

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Copies of all council papers are available to download at

www.napton-pc.gov.uk

(*) indicates supporting document

9 – Notice of Conclusion of Audit 2024/25 To notify the completion of the external audit for 2024/25 and provide the auditor's report, which can be found on the NPC website.	CA
10 – Highway Matters Updates and discussion of any new or ongoing issues.	RW
11 – Planning Matters To discuss and decide when to invite the SDC planning officer and the developer of the Napton Brickworks development to a future council meeting, or alternatively, convening an extraordinary meeting to gain a better understanding of the development. Application(s) reference: SCOPE/00043 Proposed: Environmental Impact Assessment Scoping Request relating to an Outline planning application with all matters reserved except means of access for a proposed development of up to 850 Dwellings, new Primary School, the Creation of Public Open Space and Associated Infrastructure including new traffic roundabout At: Land East of A423 Southam Bypass and North of A425 Daventry Road Southam For: Envance Ltd on behalf of Vistry Group	
12 – Padel Courts - To provide a verbal update on the response from the Diocese of Coventry regarding landowner permission. - To discuss and decide the creation of a Padel Court Working Party. - To discuss and decide submitting the planning application. - To discuss and decide establishing a crowdfunding campaign under Section 139 of the Local Government Act 1972. - To discuss and decide whether NPC can provide additional funding for the project.	
13 – Christadelphian Meeting Room To discuss and decide NPC potentially purchasing the meeting room, taking into account the financial and administrative implications and ensuring a clear community benefit.	
14 – New Zealand Spinney To discuss and decide purchasing an updated planning map to progress the project.	IW
15 – Village Green Power Supply To discuss and decide the quote from Western Power Grid to progress the project.	IW
16 – Sports Field Floodlights To provide a verbal update on the status of the installation.	IW

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To consider and approve the final account for payment.	
17 – Granton Playing Field - To provide a verbal update on the status of the multi-play unit installation. - To discuss and decide quotes for the picnic bench surfacing and maintenance of the brick path. - To allocate the fund to be used for the picnic bench purchase and associated ground works.	CA/WW
18 – Mobile Phone Mast - To provide a verbal update on the results of the survey. - To discuss and decide approving Atlas contacting landowners.	
19 – Naming Unnamed Road - To provide a verbal update of the resident's response. - To discuss and decide how to proceed with the project in light of the resident's response.	RP/CA
20 – Allotments - To discuss and decide allowing residents from adjacent parishes (without existing allotments) access to allotment plots. - To discuss and decide requiring allotment holders to have public liability insurance up to £5 million. - To discuss and decide on clearing the vacant allotments and covering them with weed suppressant membrane.	CA
21 – Climate and Environment Verbal update from C&E working party on current issues and suggestions for actions going forward.	RP
22 – Training - Verbal update of CiLCA training progress. - Upcoming Training Sessions of Interest: - Emergency Planning and Event Booking – Wednesday 24/09/25 – 6-8pm - Councillor Training: Data Protection – Monday 08/09/25 – 6:30-8:30pm - Planning: Dealing with Development Proposals – Tuesday 14/10/25 – 6:30-8:30pm - Planning: Influencing Local Plan Policies – Tuesday 21/10/25 – 6:30-8:30pm	
23 – Close Meeting	

Signed: 

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