

NAPTON ON THE HILL PARISH COUNCIL

6 Russell Close
Long Itchington
Southam
Warwickshire
CV47 9QG

Telephone: 07526 144576
E-mail: clerk@napton-pc.gov.uk
Web: www.napton-pc.gov.uk



Date: 29th July 2025

To: All Parish Councillors

From: Mrs Courtney Adam, Clerk to Napton-on-the-Hill Parish Council

Dear Councillor,

You are hereby summoned to a meeting of Napton-on-the-Hill Parish Council in the Napton Village Hall (main hall) on **Monday 4th August 2025** at 7:15 p.m. when the under mentioned business will be transacted.

AGENDA

	Action
1 - To receive and approve (if requested) apologies for absence:	
2 - To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:	
3 – To receive and approve for signature the minutes of the meetings held on Monday 7th July 2025:	
4 – To note any matters arising from the minutes not included on this agenda for report only: • Street Lighting – JV • Sports Field Floodlights – IW • Emergency Plan – IW • Grass Mowing – RP • Warwickshire Highways Community Action Fund – CA • Neighbourhood Development Plan – JV/RW • Mobile Phone Mast – CA • Padel Courts (NSA) – CA/IW	
5 – Councillor Updates: Items not included on the agenda requiring acknowledgement (<i>for information purposes only</i>).	
6 – Update from District/County Councillors: Members of the public have the opportunity to ask questions on the reports (circulated in advance).	
7 – Comments and Questions from the Public: Parishioners are invited to address the Council on any relevant matter for a maximum of 3 minutes.	

From this point on the public are asked to note that they are welcome to observe the debate but may only speak with the permission of the Chair.

When making decisions Councillors will bear in mind the following issues:-

- equal opportunities
- crime prevention
- unlawful discrimination
- biodiversity of natural habitat
- combatting climate change and other best practice

8 – Finance Matters:

- Bank Reconciliation & Statement: July 2025
 - To receive and approve for signature - Unity Trust
- To discuss and decide allocation of funds.
 - Received £2,000.00 donation from Napton Tennis Club
 - Received £2,000.00 donation from Napton Sports Association
- To approve payments/note payments paid listed below.

Napton Parish Council

Payments Approval List

August 2025

No.	Gross Amount £	Invoice Date	Details
410	£14,653.60	08/07/25	Sovereign – Multi-play Unit – PAID 90% (Using Reserves/CIL funds)
411	£8.40	31/07/25	Unity Trust – Service Charge (01/06/25-30/06/25) - PAID
412	£900.00	17/07/25	Peninsular Acoustics Ltd – Padel Noise Assessment – PAID (Using Reserve funds)
413	£1,098.80	31/07/25	Staff Costs July 2025 - PAID
414	£143.23	31/07/25	PAYE & National Insurance July 2025 – PAID
415	£315.72	31/07/25	Warwickshire County Council - Pension Payment July 2025 – PAID
416	£598.80	25/07/25	Advanced Surveys Ltd - Padel Topographical Survey (Using Reserve funds)
TOTAL	£17,718.55		

9 – Highway Matters:

- Updates and discussion of any new or ongoing issues.

10 – Planning Matters:

Application(s) reference: 25/01546/COUQ

Proposed: Prior Approval Notification for conversion of an agricultural unit into 1No. dwelling and associated operational development under Class Q.

At: Tunpike Field, Southam Road, Napton-on-the-Hill

For: Mr A Dollar

Copies of all council papers are available to download at

www.napton-pc.gov.uk

(*) indicates supporting document

Application(s) reference: 25/00830/REM Proposed: Application for approval of Reserved Matters relating to layout, scale, appearance and landscaping for the erection of 100 dwellings, open space and ancillary and enabling works pursuant to outline Planning Permission 18/03435/OUT At: Napton Brickworks, Brickyard Road, Napton-on-the-Hill For: St Philips Land Ltd Application(s) reference: 25/00046/FUL Planning Inspectorate Reference Number: APP/J3720/W/25/3369462 Proposed: Proposed enclosure for existing porch and canopy. At: Lock Cottage, Folly Lane, Napton-on-the-Hill, Southam CV47 8NZ For: Mr Nigal Wood Application(s) reference: 25/00032/LBC Planning Inspectorate Reference Number: APP/J3720/W/25/3369461 Proposed: Proposed enclosure for existing porch and canopy. At: Lock Cottage, Folly Lane, Napton-on-the-Hill, Southam CV47 8NZ For: Mr Nigal Wood	
11 – School Field To discuss and decide whether the timeframe proposed in the selected quote is acceptable.	WW
12 – Granton Playing Field - To provide a verbal update on the status of the multi-play unit installation. - To discuss and decide quotes for the replacement of picnic benches, associated surfacing, and maintenance of the brick path.	*
13 – Naming Unnamed Road - To provide a verbal update on whether the resident has agreed to the proposed terms. - To discuss and decide the funding of new street sign installation for the named road.	RP/CA
14 – Allotments To discuss and decide allowing residents from adjacent parishes (without existing allotments) access to allotment plots.	CA
15 – Climate and Environment Verbal update from C&E working party on current issues and suggestions for actions going forward.	RP
16 – Close Meeting	

Signed: 

Copies of all council papers are available to download at

www.napton-pc.gov.uk

(*) indicates supporting document