

NAPTON ON THE HILL PARISH COUNCIL

6 Russell Close
Long Itchington
Southam
Warwickshire
CV47 9QG

Telephone: 07526 144576
E-mail: clerk@napton-pc.gov.uk
Web: www.napton-pc.gov.uk



Date: 1st July 2025

To: All Parish Councillors

From: Mrs Courtney Adam, Clerk to Napton-on-the-Hill Parish Council

Dear Councillor,

You are hereby summoned to a meeting of Napton-on-the-Hill Parish Council in the Napton Village Hall (main hall) on **Monday 7th July 2025** at 7:15 p.m. when the under mentioned business will be transacted.

AGENDA

	Action
1 - To receive and approve (if requested) apologies for absence:	
2 - To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:	
3 – To receive and approve for signature the minutes of the meetings held on Monday 2nd June 2025:	
4 – To note any matters arising from the minutes not included on this agenda for report only: • Street Lighting – JV • Sports Field Floodlights – IW • Emergency Plan – IW • Grass Mowing – RP • Warwickshire Highways Community Action Fund – CA • Neighbourhood Development Plan – JV/CA	
5 – Update from District/County Councillors: Members of the public have the opportunity to ask questions on the reports (circulated in advance).	
6 – Comments and Questions from the Public: Parishioners are invited to address the Council on any relevant matter for a maximum of 3 minutes.	
From this point on the public are asked to note that they are welcome to observe the debate but may only speak with the permission of the Chair. When making decisions Councillors will bear in mind the following issues:- • equal opportunities • crime prevention • unlawful discrimination • biodiversity of natural habitat • combatting climate change and other best practice	

7 – Finance Matters:

- Bank Reconciliation & Statement: May & June 2025
 - To receive and approve for signature - Unity Trust, Skipton, & Nationwide
- To approve payments/note payments paid listed below.

Napton Parish Council

Payments Approval List

July 2025

No.	Gross Amount £	Invoice Date	Details
395	£8.00	06/06/25	RBL – WMWP Funds – Remembrance Crosses x8 - PAID
396	£28.93	07/06/25	C. Adam – Defib Emergency Supplies – PAID
397	£82.80	09/06/25	The Defib Store – Defib Pads for Bus Shelter – PAID
398	£677.68	08/06/25	MEZTEC – Annual Subs 25/26 (Microsoft Office, Email, Cyber Security Protection, and Domain Name)
399	£8.70	30/06/25	Unity Trust – Service Charge (01/05/25-31/05/25) - PAID
400	£184.72	29/05/25	WCC – Streetlights – Poplar Road (Emergency Attendance) - PAID
401	£1,099.00	30/06/25	Staff Costs June 2025 - PAID
402	£143.03	30/06/25	PAYE & National Insurance June 2025 – PAID
403	£315.72	30/06/25	Warwickshire County Council - Pension Payment June 2025 – PAID
404	£69.00	25/06/25	NVH – Rental Charges AMJ
405	£42.00	16/06/25	WALC – Training (JV)
406	£42.00	25/06/25	WALC – Training (JV)
407	£47.00	26/06/25	ICO – Data Protection Annual Fee – PAID
408	£1.30	30/06/25	Unity Trust – Manual Credit (Cash & Cheque Handling Fee) – PAID
409	£41.79	30/06/25	Staff Expenses June 2025 – Phone Data, WFH, Stamps, & Printing Costs
TOTAL	£2,791.67		

*

8 – Planning Matters:

Application(s) reference: 24/00002/FUL

Planning Inspectorate Reference Number: APP/J3720/W/25/3365936

Proposed: Erection of buildings 3 and 5 comprising storage units and associated yard area (retrospective)

At: The Paddocks, Shuckburgh Road, Napton-on-the-Hill

For: Mr Adrian Dollar

Copies of all council papers are available to download at

www.napton-pc.gov.uk

(*) indicates supporting document

Application(s) reference: 23/03454/FUL Planning Inspectorate Reference Number: APP/J3720/W/25/3365935 Proposed: Erection of buildings 1 and 2 comprising storage units and associated yard area (retrospective) At: The Paddocks, Shuckburgh Road, Napton-on-the-Hill For: Mr Adrian Dollar Application(s) reference: 23/03455/FUL Planning Inspectorate Reference Number: APP/J3720/W/25/3365938 Proposed: Erection of building 4 comprising storage units and associated yard area (retrospective) At: The Paddocks, Shuckburgh Road, Napton-on-the-Hill For: Mr Adrian Dollar Application(s) reference: 23/03456/FUL Planning Inspectorate Reference Number: APP/J3720/W/25/3365939 Proposed: Erection of buildings 6 and 7 comprising storage units and associated yard area (retrospective) At: The Paddocks, Shuckburgh Road, Napton-on-the-Hill For: Mr Adrian Dollar	
9 – Padel Courts at Napton Sports Club - Update from Napton Sports Association regarding the results of the feasibility study. - To discuss and decide: - Proceeding with a planning application for the installation of two padel courts at Napton Sports Field. - NPC submitting a planning application to Stratford District Council in relation to the project, with assistance from the NSA. - Contribute 1/3 of the estimated planning application costs (NPC contribution approx. £2,000.00). - NPC applying for external funding and grant opportunities to support the proposed development, with assistance from the NSA.	*
10 – Mobile Phone Mast To discuss and decide the next steps, if NPC wishes to proceed.	JV
11 – School Field To discuss quotes received and decide on a contractor and/or course of action for the repair.	WW*
12 – Granton Playing Field - To provide a verbal update on the status of the multi-play unit installation. - To discuss and decide on the replacement of the picnic benches, including material, shape, quantity, and mounting surface.	*
13 – Naming Unnamed Road To discuss and decide NPC covering any associated costs of the affected residents that may occur.	RP/CA

Copies of all council papers are available to download at

www.napton-pc.gov.uk

(*) indicates supporting document

To discuss and decide the funding of new street sign installation for the named road.	
14 – Civility and Respect Pledge To discuss and decide passing a resolution to sign up to the civility and respect pledge.	CA*
15 – Community Governance Review (Informal Consultation) - To consider whether NPC should express interest in participating in SDC's proposed partial Community Governance Review. - If agreed, to discuss any potential changes to the parish's governance arrangements.	JV/CA
16 – Folly Lane To discuss and decide on the formation of a working party to address matters relating to Folly Lane.	
17 – Allotments - To discuss and decide on revised plot size categories, associated rental charges, and to consider a possible increase in the deposit amount. - To receive an update on the ash tree suspected to have ash dieback and consider any necessary action.	CA*
18 – Climate and Environment Verbal update from C&E working party on current issues and suggestions for actions going forward.	RP
19 – Councillor Updates: Items not included on the agenda requiring acknowledgement (<i>for information purposes only</i>).	
20 – Closed Session: - To resolve to exclude the public and press under the Public Bodies (Admission to Meetings) Act 1960, due to the confidential nature of the business to be discussed. - Confidential Item: To discuss an ongoing footpath issue.	

Signed: 

Copies of all council papers are available to download at

www.napton-pc.gov.uk

(*) indicates supporting document