

NAPTON ON THE HILL PARISH COUNCIL

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Date: 27th May 2025

To: All Parish Councillors

From: Mrs Courtney Adam, Clerk to Napton-on-the-Hill Parish Council

Dear Councillor,

You are hereby summoned to a meeting of Napton-on-the-Hill Parish Council in the Napton Village Hall (main hall) on **Monday 2nd June 2025** at 7:15 p.m. when the under mentioned business will be transacted.

AGENDA

	Action
1 - To receive and approve (if requested) apologies for absence:	
2 - To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:	
3 – To receive and approve for signature the minutes of the meetings held on Monday 12th May 2025:	
4 – To note any matters arising from the minutes not included on this agenda for report only: • Street Lighting – JV • Sports Field Floodlights – IW • Emergency Plan – IW • New Zealand Spinney – IW • Village Green Power Supply - IW • Grass Mowing – RP • School Field – WW/JV • Naming Unnamed Road – RP/CA	
5 – Update from District/County Councillors: Members of the public have the opportunity to ask questions on the reports (circulated in advance).	
6 – Comments and Questions from the Public: Parishioners are invited to address the Council on any relevant matter for a maximum of 3 minutes.	
..... From this point on the public are asked to note that they are welcome to observe the debate but may only speak with the permission of the Chair. When making decisions Councillors will bear in mind the following issues:- • equal opportunities	

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• crime prevention • unlawful discrimination • biodiversity of natural habitat • combatting climate change and other best practice	
7 – Planning Matters: Application(s) reference: 25/00823/OUT (Adjoining PC) Proposed: Outline application for the erection of up to 80 dwellings, associated infrastructure and biodiversity enhancements, with all matters reserved except for access to the site from Sycamore Close, and a temporary construction access from the A426. At: Land At, Sycamore Close, Stockton For: Richborough and Christopher Philip Williamson Application(s) reference: 25/00346/OUT (Adjoining PC) Proposed: Outline application for up to 217 dwellings, public open space, together with landscaping and associated infrastructure (all matters reserved). At: Home Farm Land Off A423, Southam By Pass, Southam For: Kler Group Limited Application(s) reference: 25/00347/FUL (Adjoining PC) Proposed: Provision of new traffic island, pedestrian crossing, tie in and associated works to deliver up to 217 houses with all matters reserved. At: Home Farm Land Off A423, Southam By Pass, Southam For: Kler Group Limited	
8 – Padel Courts at Napton Sports Club • To discuss and decide a request from Napton Sports Association for support to carry out a feasibility study on the possible installation of two padel courts adjacent to Napton tennis courts.	
9 – SNT Meeting • To provide a verbal update.	JV
10 – Mobile Phone Mast • To provide a verbal update.	JV
11 – Grass Mowing Maps • To discuss and decide any discrepancies and consider any necessary additions/deletions.	RP
12 – NPC Standing Orders & Financial Regulations • To discuss and decide if any alterations are required. If none required, approve.	CA
13 – Councillor Roles & Responsibilities • To discuss and decide a workload distribution strategy.	

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(*) indicates supporting document

14 – Warwickshire Highways Community Action Fund • To discuss and decide whether to submit a funding application for the remainder of the street light upgrade project. • To discuss and decide whether any of the potential Folly Lane projects are suitable for the available funding.	
15 – Climate and Environment • Verbal update from C&E working party on current issues and suggestions for actions going forward.	RP
16 – Exercise of Public Rights • Dates that the financial records will be available to the public via appointment will be between 09/06/2025 – 18/07/2025. • Declare that the accounting statements are as yet unaudited and are published on the NPC website: 1. Section 1 – Annual Governance Statement 2024/25 2. Section 2 – Accounting Statements 2024/25	CA
17 – Finance Matters: • Bank Reconciliation & Statement May 2025 ○ To receive and approve for signature - Unity Trust • To approve payments/note payments paid listed below.	*

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Napton Parish Council
Payments Approval List
June 2025

No.	Gross Amount £	Invoice Date	Details
379	£92.00	09/04/25	Parish Magazine – Printing VE Day 80 th Celebration Flyers - PAID
380	£13.54	27/04/25	L. Coombe-Perry – Ceiling Projector Mount – PAID
381	£8.99	27/04/25	L. Coombe-Perry – U-Bolts for Projector Mount – PAID
382	£20.67	11/04/25	D. Smith – Craft Supplies - PAID
383	£10.00	11/04/25	D. Smith – Craft Supplies - PAID
384	£6.28	11/04/25	D. Smith – Craft Supplies - PAID
385	£58.74	14/05/25	C. Adam – External Defib LED Light – PAID
386	£99.29	09/05/25	Napton Village Stores – VE Day BBQ Supplies - PAID
387	£593.52	01/05/25	WCC – Streetlights – St Lawrence Close
388	£2,294.94	01/05/25	WCC – Streetlights – Poplar Road
389	£534.95	01/05/25	WCC – Streetlights – The Crescent
390	£1,098.80	31/05/25	Staff Costs May 2025 - PAID
391	£143.23	31/05/25	PAYE & National Insurance May 2025 – PAID
392	£315.72	31/05/25	Warwickshire County Council - Pension Payment May 2025 – PAID
393	£34.04	31/05/25	Staff Expenses May 2025 – Phone Data, WFH, & Printing Costs
394	£110.00	19/05/25	IW Expenses – Zip Wire Parts
TOTAL	£5,434.71		

18 – Councillor Updates:

- Items not included on the agenda requiring acknowledgement (*for information purposes only*).

19 – Closed Session:

- To resolve to exclude the public and press under the Public Bodies (Admission to Meetings) Act 1960, due to the confidential nature of the business to be discussed.
- Confidential Item: To discuss an ongoing footpath issue.

Signed: 

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