

NAPTON ON THE HILL PARISH COUNCIL

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 CV47 9QG

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Date: 1st April 2025
 To: All Parish Councillors
 From: Mrs Courtney Adam, Clerk to Napton-on-the-Hill Parish Council

Dear Councillor,

You are hereby summoned to a meeting of Napton-on-the-Hill Parish Council in the Napton Village Hall (main hall) on **Monday 7th April 2025** at 7:15 p.m. when the under mentioned business will be transacted.

AGENDA

	Action
1 - To receive and approve (if requested) apologies for absence:	
2 - To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:	
3 – To receive and approve for signature the minutes of the meeting held on Monday 3rd March 2025:	
4 – To note any matters arising from the minutes not included on this agenda for report only: <ul style="list-style-type: none"> • Street Lighting – JV • Sports Field Floodlights – IW • Emergency Plan – IW • Grass Mowing Tenders – CA • Folly Lane – CA • Asset Survey – CA • Bus Shelter – RP • Butt Hill Road Surface Condition – JV/CA • Speed Repeater Signs – JV 	
5 – Update from District/County Councillors: Members of the public have the opportunity to ask questions on the reports (circulated in advance).	
6 – Comments and Questions from the Public: Parishioners are invited to address the Council on any relevant matter for a maximum of 3 minutes.	
..... From this point on the public are asked to note that they are welcome to observe the debate but may only speak with the permission of the Chair.	

<p>When making decisions Councillors will bear in mind the following issues:-</p> <ul style="list-style-type: none"> • equal opportunities • crime prevention • unlawful discrimination • biodiversity of natural habitat • combatting climate change and other best practice 	
<p>7 – Mobile Police Engagement Surgery</p> <ul style="list-style-type: none"> • To discuss the lack of communications and advertisement to the community. 	
<p>8 – Planning Matters:</p> <p>Application(s) reference: 25/00663/CRT Proposed: Napton Reservoir proposed drainage works At: Napton Reservoir, Tomlow Road, Stockton For: Canal & River Trust</p> <p>Application(s) reference: 24/02801/FUL Proposed: Single storey front extension, first floor side extension, two side extension and detached single garage and associated alterations to existing dwelling. Construction of gabion basket wall and 1.8 metre high fence. At: 5 Paddock Close, Napton-on-the-Hill, Southam, CV47 8JA For: Mr Childs</p>	
<p>9 – VE Day 80 Village Celebrations</p> <ul style="list-style-type: none"> • To provide a verbal update. 	RP
<p>10 – Multi-Play Unit on Granton Playing Field</p> <ul style="list-style-type: none"> • To discuss and decide maintaining current decision of a metal frame unit or changing to a timber frame unit with a reduction in price. 	CA
<p>11 – School Field</p> <ul style="list-style-type: none"> • To discuss and decide ongoing repair of the field. 	
<p>12 – NPC Store Cupboard</p> <ul style="list-style-type: none"> • To discuss and decide how to conduct a clean out of the NPC store cupboard. • Update on fixing the lighting in the store cupboard. 	WW
<p>13 – Noticeboard</p> <ul style="list-style-type: none"> • To provide a verbal update on the Facebook poll regarding installing a noticeboard on the northside of the village. • To discuss and decide if NPC wish to acquire one of the free noticeboards Cllr Rock informed NPC about based on the inspection of the said noticeboards. 	BA/WW
<p>14 – NPC Risk Assessments</p> <ul style="list-style-type: none"> • To discuss and decide adopting the updated risk assessments. 	CA

Copies of all council papers are available to download at

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(*) indicates supporting document

<p>15 – School Hill/Hackwell Street Junction</p> <ul style="list-style-type: none"> To discuss and decide measures to mitigate the continued road user issues at this junction. 										
<p>16 – Tree Survey</p> <ul style="list-style-type: none"> To discuss and decide what works should be completed based on the list of works provided in the survey. 										
<p>17 – Naming Unnamed Road</p> <ul style="list-style-type: none"> To discuss and decide NPC covering any associated costs of the affected residents that may occur. 										
<p>18 – Neighbour Development Plan</p> <ul style="list-style-type: none"> To discuss and decide working party members. 										
<p>19 – Internal Audit</p> <ul style="list-style-type: none"> To provide a verbal update. 	CA									
<p>20 – Annual Community Meeting</p> <ul style="list-style-type: none"> To discuss and decide the date of the Annual Community Meeting. 										
<p>21 – Climate and Environment</p> <ul style="list-style-type: none"> Verbal update from C&E working party on current issues and suggestions for actions going forward. 	RP									
<p>22 – Finance Matters:</p> <ul style="list-style-type: none"> Bank Reconciliation March 2025 <ul style="list-style-type: none"> Unity Trust – £80,274.83 Skipton – £74,466.75 Nationwide - £5,000.00 To discuss and decide the street lighting Annual Maintenance 2025/26 quote from WCC. To discuss and decide the payment of £450.00 for the clerk to enrol on the CiLCA EMMA portfolio system. To note receipts received. <p><u>WMWP Donations</u></p> <table border="1" data-bbox="327 1601 997 1803"> <thead> <tr> <th>NO</th> <th>Gross Amount £</th> <th>Details</th> </tr> </thead> <tbody> <tr> <td>89</td> <td>£100.00</td> <td>Donation from Alison & George Watson</td> </tr> <tr> <td>TOTAL</td> <td>£ 100.00</td> <td></td> </tr> </tbody> </table> <ul style="list-style-type: none"> To approve payments/note payments paid listed below. 	NO	Gross Amount £	Details	89	£100.00	Donation from Alison & George Watson	TOTAL	£ 100.00		*
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Napton Parish Council

Payments Approval List

April 2025

No.	Gross Amount £	Invoice Date	Details
334	£10.00	25/03/25	Godfrey Payton – Rent for Sports Field (25/03/25 – 24/03/26) – PAID
335	£350.00	07/02/25	Parish Magazine – Grant 2025 - PAID
336	£154.50	07/02/25	Napton Tennis Club – Grant 2025 - PAID
337	£24.97	11/03/25	WCC – Pension Fund Underpay June & July 2023 – PAID
338	- £63.60	07/02/25	HAGS – Contra for Transaction 318
339	£63.00	07/02/25	HAGS – Part Payment for Transaction 318 - PAID
340	£0.60	07/02/25	HAGS – Part Payment for Transaction 318 - PAID
341	£79.20	27/02/25	Parish Council Websites – Domain Name Change – PAID
342	£7.80	28/02/25	Unity Trust Bank – Service Charges (01/02/25 – 28/01/25) – PAID
343	£1,598.18	05/03/25	WCC – Streetlights – Hackwell Street
344	£914.72	05/03/25	WCC – Streetlights – High Street
345	£4,884.53	12/03/25	Sovereign Design Play Systems Ltd – 25% Prompt Payment Deposit - PAID
346	-£672.72	25/02/25	Npower – Contra for Transaction 297
347	-£441.36	25/02/25	Npower – Contra for Transaction 316
348	-£153.26	25/02/25	Npower – Contra for Transaction 297
349	£25.00	05/03/25	JS – Allotment Deposit Returned – Plot 7a - PAID
350	£39.00	04/02/25	Courtney Adam – Quick Dam Water Activated Flood Barrier -= PAID
351	£576.08	05/03/25	Npower – Energy Charge February 2025 - PAID
352	£25.00	19/03/25	AE – Allotment Deposit Returned – Plot 2b - PAID

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353	£1,093.00	31/03/25	Staff Costs March 2025 - PAID
354	£41.63	31/03/25	Staff Costs March 2025 - PAID
355	£92.68	31/03/25	PAYE & National Insurance March 2025 – PAID
356	£315.72	31/03/25	Warwickshire County Council - Pension Payment March 2025 – PAID
357	£93.00	19/03/25	JB Garden Maintenance – Re-staining of benches at the Observer Post & Memorial Green - PAID
358	£25.00	31/03/25	SM – Allotment Deposit Returned – Plot 22a - PAID
359	£660.00	27/03/25	Point2Point Stonemasonry – WMWP – Memorial Cleaning - PAID
360	£54.00	01/04/25	NVH – Rental Charges JFM 2025
361	£633.60	01/04/25	The Environmental Partnership – Tree Risk Survey 2025
362	£42.24	01/04/25	Staff Expenses March 2025 – Phone Data, WFH, Printing Costs & Stationary (Pens/Highlighters)
TOTAL	£10,472.51		

23 – Councillor Updates:
Items not included on the agenda requiring acknowledgement (*for information purposes only*).

Signed: 