

# NAPTON ON THE HILL PARISH COUNCIL

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Minutes of the meeting of Napton on the Hill Parish Council held on **Monday 3<sup>rd</sup> March 2025** at 7:15 p.m.

Present: Cllr J Veasey (Acting Chairman of the Council)  
Cllr B Alsop  
Cllr W Watson

Cllr A Crump  
Cllr N Rock

Mrs C Adam (Clerk to the Council)

4 members of the public were in attendance.

	Action
<p><b>1. To receive apologies for absence.</b></p> <ul style="list-style-type: none"> <li>• Cllr R Woodcock submitted apologies.</li> <li>• Cllr I Williams submitted apologies.</li> <li>• Cllr R Pelter submitted apologies.</li> </ul>	
<p><b>2. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.</b></p> <ul style="list-style-type: none"> <li>• Cllr W Watson – Item 7 App ref 25/00247/VARY</li> </ul>	
<p><b>3. To receive and approve for signature the minutes of the meeting held on Monday 3<sup>rd</sup> February 2025 &amp; Monday 24<sup>th</sup> February 2025:</b></p> <ul style="list-style-type: none"> <li>• Approved by the Council &amp; signed by the Chair.</li> </ul>	
<p><b>4. To note any matters arising from the minutes not included on this agenda for report only:</b></p> <p><b>Items</b></p> <ul style="list-style-type: none"> <li>• <b>Street Lighting</b> Elm Gables light has been replaced and is working and the light on the corner of Dog Lane has been replaced as has the one near Bank House, as well as 3 lights on A425. The 'Iffley' lantern at the bottom of the church path is still missing and the light by allotments has gone out. Still waiting for the concrete columns to be taken down.</li> <li>• <b>Sports Field Floodlights</b> Installation is effectively complete, and Kingfisher lighting have attended over two days to complete snagging. Cllr Williams is meeting with them on the evening of the 12th of March to carry out lighting level testing and proving. At this stage NPC will still hold off on payment. Cllr Williams has asked them to confirm all warrantee details with the final invoice.</li> <li>• <b>Naming Road</b> The February 16<sup>th</sup>, 2025, deadline for the affected residents to respond has passed and NPC can now begin the next phase of road naming process.</li> </ul>	

<p><b>5. Update from District/County Councillors:</b></p> <ul style="list-style-type: none"> <li>• Reports circulated in advance and are available on the PC website.</li> <li>• Test smoke alarms in your home regularly.</li> <li>• Butt Hill and A425 junction potholes have been marked out for repair.</li> <li>• Hillside drainage works are underway.</li> <li>• A425 drainage works are scheduled.</li> <li>• Drainage ditch has been cleared near Folly Lane.</li> <li>• Dog Lane drain to be jetted and a CCTV to be used to determine the cause.</li> <li>• Folly Lane – revamping project - possible STW leak or spring water to be investigated, WCC will write to landowners later in the year to cut back hedges, looking into what highways can do to help with the current complaints, investigate the culvert by canal to determine if the opening is too small.</li> <li>• Works on the Galanos/Shell roundabout are to take place in July 2025.</li> <li>• The new large signs on the A425 and Brickyard Road are the new policy requirement.</li> <li>• 50mph roundels seem to be being bent around posts on the road from Shuckburgh Hill to Southam.</li> <li>• Community Speed Watch – has at least 12 volunteers.</li> <li>• South Warwickshire Local Plan – comments due March 7<sup>th</sup>, 2025</li> <li>• Sheep Worrying – Please remember to always keep your dog on a lead in a field with livestock. If you have livestock and would like a ‘Dog on Lead’ sign, please email: <a href="mailto:ruralwatch@warwickshire.police.uk">ruralwatch@warwickshire.police.uk</a>.</li> <li>• Severn Trent Water – communication has been unsuccessful at present but still chasing for an explanation of the ongoing works in Chapel Green.</li> </ul>	
<p><b>6. Comments and questions from the public:</b></p> <ul style="list-style-type: none"> <li>• Pothole in Vicarage Road – WCC to investigate.</li> <li>• Caravan in field on right hand side going up the unnamed road.</li> <li>• Will the Arc School bench be replaced? Will ask the enquirer if they would like to fund the bench.</li> <li>• Why are the Severn Trent water connections outside the Arc School exposed and at risk for damage?</li> <li>• Entrance to service road on Vicarage Road be reviewed? – WCC to investigate.</li> <li>• VE celebration – Could more flowering bulbs and flowers be planted around the village as part of the celebration?</li> </ul>	
<p><b>7. Planning Matters:</b></p> <p><b>Application(s) reference:</b> 25/00230/VARY</p> <p><b>Proposed:</b> Application Reference Number: 22/02263/FUL Date of Decision: 19/10/2022</p> <p><b>Condition Number(s):</b> Condition 2</p> <p><b>Conditions Removal:</b> Variation to condition 2 to change the design of the garage, to reduce it in scale, ie ridge height and footprint for reasons of</p>	JV/CA

<p>aesthetics and cost. Replace drawing No. 515-103A with drawing No. 2367SK-A03.</p> <p><b>At:</b> The Grove, Southam Road, Napton-on-the-Hill, Southam CV47 8NG  <b>For:</b> Mr and Mrs Wain</p> <p><b>RESOLVED: No Representation</b>  <i>Representative for the application was not present.</i></p> <p><b>Application(s) reference:</b> 25/00046/FUL  <b>Proposed:</b> Proposed enclosure of existing porch and canopy.  <b>At:</b> Lock Cottage, Folly Lane, Napton-on-the-Hill, Southam CV47 8NZ  <b>For:</b> Mr Nigal Wood</p> <p><b>RESOLVED: No Representation</b>  <i>Representative for the application was not present.</i></p> <p><b>Application(s) reference:</b> 25/00032/LBC  <b>Proposed:</b> Proposed enclosure of existing porch and canopy.  <b>At:</b> Lock Cottage, Folly Lane, Napton-on-the-Hill, Southam CV47 8NZ  <b>For:</b> Mr Nigal Wood</p> <p><b>RESOLVED: No Representation</b>  <i>Representative for the application was not present.</i></p> <p><b>Application(s) reference:</b> 25/00247/VARY  <b>Proposed:</b> Application Reference Number: 22/03424/FUL Date of Decision: 10/02/2023  <b>Condition Number(s):</b> Condition 2  <b>Conditions Removal:</b> The applicant wishes to make some changes to the proposals. The development hereby approved shall be carried out in accordance with the following plans and drawings – 1207/03F 1207/04F.  <b>At:</b> Hatties Meadow, Dog Lane, Napton-on-the-Hill, Southam CV47 8LT  <b>For:</b> Mr Boyd Watson</p> <p><b>RESOLVED: DEFERRED</b>  <i>Representative for the application was not present.</i>  <i>Cllr W Watson withdrew from the meeting for this item.</i>  Deferred due to not being quorate.</p> <p><b>Application(s) reference:</b> 25/00318/AGNOT  <b>Proposed:</b> Steel frame general purpose agricultural building.  <b>At:</b> Woodfields Farm, Brickyard Road, Napton-on-the-Hill, Southam CV47 8NT  <b>For:</b> Mr I Sharlot</p> <p><b>RESOLVED: No Representation</b>  <i>Representative for the application was not present.</i></p>	
<p><b>8. Emergency Plan</b></p> <p><b>RESOLVED:</b> Agreed to adopt the updated Emergency Plan following the Council reviewing and providing any edits. Agreed to purchase smaller sandbags.</p>	IW
<p><b>9. VE Day 80 Village Celebrations</b></p>	

<b>RESOLVED:</b> Agreed to support the activities of the celebration up to £500.00.	
<b>10. Asset Survey &amp; NPC Store Cupboard</b> <b>RESOLVED:</b> Agreed to Cllrs helping photograph all of NPC's assets and WMWP to photograph all Memorial assets, which will be sent to the clerk to be added to the online mapping system, as well as update the asset register. Agreed to decide the date for clearing out the NPC store cupboard in the April meeting. Store cupboard lighting to be investigated by Cllr Watson.	ALL Cllrs
<b>11. SDC Community Noticeboard Grant 2025</b> <b>RESOLVED:</b> Agreed to not apply for the grant but decided Cllr Alsop would conduct a Facebook survey to determine if a noticeboard on the northside of the village is wanted/needed. Cllr Rock has informed NPC that there are free noticeboards available at were installed along the canal 20 years ago and are now obsolete making them free to a good home. Cllr Watson agreed to investigate the noticeboards which will be discussed at the April meeting.	BA/WW
<b>12. Grass Mowing Tenders</b> <b>RESOLVED:</b> Agreed in principle to selection either George Wrycroft or Grenadier Grounds and Trees based on the further information obtained with regards to their set-up and timescales. Final decision to be made using delegated authority as all tenders were assessed in a meeting in public.	
<b>13. Multi-Play Unit on Granton Playing Field</b> <b>RESOLVED:</b> Agreed to purchase the Angel Tower using the reserves and CIL fund.	
<b>14. Tree Survey</b> <b>UPDATE:</b> Survey has been completed, and the report should be received before the April meeting.	
<b>15. Folly Lane</b> <b>RESOLVED:</b> Agreed to express an interest in the revamping of Folly Lane but requires more information from WCC before committing.	
<b>16. Neighbourhood Development Plan</b> <b>RESOLVED:</b> Agreed to create a working party to investigate and potentially make minor changes to the current NDP.	
<b>17. Internal Audit</b> <b>RESOLVED:</b> Agreed to engage Ireland & Company to undertake the Council's internal audit for the year ending 31 <sup>st</sup> March 2025, if Christopher Gait is not available.	
<b>18. Annual General Meeting, May PC Meeting &amp; Annual Community Meeting</b>	

<p><b>RESOLVED:</b> Agreed to hold the Annual General Meeting &amp; May PC Meeting on May 12<sup>th</sup>, 2025. Agreed to defer choosing a date for the Annual Community Meeting until the April meeting.</p>	
<p><b>19. Climate and Environment</b></p> <p><b>UPDATE:</b></p> <ul style="list-style-type: none"> <li>• Next Repair Café to take place on Saturday May 10<sup>th</sup>, 2025, at Napton Village Hall.</li> </ul>	RP
<p><b>20. Finance Matters</b></p> <p><b>RESOLVED:</b> Bank Reconciliation January 2025: Unity Trust: £95,202.93, Skipton: £74,466.75, &amp; Nationwide: £5,000.00. Agreed to approve in principle the Napton Walking Tennis grant at 50% of the £309.00 requested (£154.50). All payments approved, and payment list can be found under supporting documents.</p>	CA
<p><b>21. Councillor Updates:</b></p> <ul style="list-style-type: none"> <li>• Fells Lane Self Builds have had the outline permission granted.</li> </ul>	
<p><b>22. Close</b></p> <p>The meeting closed at 21:44.</p> <p><b>[Note: The next Ordinary Meeting of the Council will take place on <u>Monday 7<sup>th</sup> April 2025</u> Napton Village Hall (main hall)]</b></p>	

Signed: \_\_\_\_\_

Date: \_\_\_\_\_