

NAPTON ON THE HILL PARISH COUNCIL

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Date: 25th February 2025
 To: All Parish Councillors
 From: Mrs Courtney Adam, Clerk to Napton-on-the-Hill Parish Council

Dear Councillor,

You are hereby summoned to a meeting of Napton-on-the-Hill Parish Council in the Napton Village Hall (main hall) on **Monday 3rd March 2025** at 7:15 p.m. when the under mentioned business will be transacted.

AGENDA

	Action
1 - To receive and approve (if requested) apologies for absence:	
2 - To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:	
3 – To receive and approve for signature the minutes of the meeting held on Monday 3rd February 2025 & Monday 24th February 2025:	
4 – To note any matters arising from the minutes not included on this agenda for report only: <ul style="list-style-type: none"> • Street Lighting – JV • Sports Field Floodlights – IW • Naming Road – CA/RP 	
5 – Update from District/County Councillors: Members of the public have the opportunity to ask questions on the reports (circulated in advance).	
6 – Comments and Questions from the Public: Parishioners are invited to address the Council on any relevant matter for a maximum of 3 minutes.	
<p style="text-align: center;">.....</p> <p>From this point on the public are asked to note that they are welcome to observe the debate but may only speak with the permission of the Chair.</p> <p>When making decisions Councillors will bear in mind the following issues:-</p> <ul style="list-style-type: none"> • equal opportunities • crime prevention • unlawful discrimination • biodiversity of natural habitat • combatting climate change and other best practice 	

<p>7 – Planning Matters:</p> <p>Application(s) reference: 25/00230/VARY Proposed: Application Reference Number: 22/02263/FUL Date of Decision: 19/10/2022 Condition Number(s): Condition 2 Conditions Removal: Variation to condition 2 to change the design of the garage, to reduce it in scale, ie ridge height and footprint for reasons of aesthetics and cost. Replace drawing No. 515-103A with drawing No. 2367SK-A03. At: The Grove, Southam Road, Napton-on-the-Hill, Southam CV47 8NG For: Mr and Mrs Wain</p> <p>Application(s) reference: 25/00046/FUL Proposed: Proposed enclosure of existing porch and canopy. At: Lock Cottage, Folly Lane, Napton-on-the-Hill, Southam CV47 8NZ For: Mr Nigal Wood</p> <p>Application(s) reference: 25/00032/LBC Proposed: Proposed enclosure of existing porch and canopy. At: Lock Cottage, Folly Lane, Napton-on-the-Hill, Southam CV47 8NZ For: Mr Nigal Wood</p> <p>Application(s) reference: 25/00247/VARY Proposed: Application Reference Number: 22/03424/FUL Date of Decision: 10/02/2023 Condition Number(s): Condition 2 Conditions Removal: The applicant wishes to make some changes to the proposals. The development hereby approved shall be carried out in accordance with the following plans and drawings – 1207/03F 1207/04F. At: Hatties Meadow, Dog Lane, Napton-on-the-Hill, Southam CV47 8LT For: Mr Boyd Watson</p> <p>Application(s) reference: 25/00318/AGNOT Proposed: Steel frame general purpose agricultural building. At: Woodfields Farm, Brickyard Road, Napton-on-the-Hill, Southam CV47 8NT For: Mr I Sharlot</p>	
<p>8 – Emergency Plan</p> <ul style="list-style-type: none"> • To provide a verbal update. • To discuss and decide purchasing smaller sandbags. 	<p>IW/JV*</p>
<p>9 – VE Day 80 Village Celebrations</p> <ul style="list-style-type: none"> • To discuss and decide what action the Parish Council may wish to take as part of the celebrations. • To discuss and decide a budget allocation for the celebrations. 	<p>RP</p>
<p>10 – Asset Survey & NPC Store Cupboard</p> <ul style="list-style-type: none"> • To discuss and decide how to conduct the asset mapping survey. 	

Copies of all council papers are available to download at

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(*) indicates supporting document

<ul style="list-style-type: none"> To discuss and decide how to conduct a clean out of the NPC store cupboard. To discuss and decide fixing the lighting in the store cupboard. 	
11 – SDC Community Noticeboard Grant 2025 <ul style="list-style-type: none"> To discuss and decide if an additional noticeboard is required. To discuss and decide applying for the SDC grant. 	
12 – Grass Mowing Tenders <ul style="list-style-type: none"> To discuss and decide which tender to accept for the 3-year grass mowing contract. 	CA*
13 – Multi-Play Unit on Granton Playing Field <ul style="list-style-type: none"> To discuss and decide which quote to accept for a new multi-play unit on Granton Playing Field. 	CA*
14 – Tree Survey <ul style="list-style-type: none"> To provide a verbal update. 	CA/RP
15 – Folly Lane <ul style="list-style-type: none"> To discuss and decide taking the lead on the potential project. To discuss and decide creating a working party. 	
16 – Neighbour Development Plan <ul style="list-style-type: none"> To discuss and decide opening a process to create minor revisions. 	JV
17 – Internal Audit <ul style="list-style-type: none"> To discuss and decide the appointment of the Council's internal auditor for year ending 31st March 2025. 	CA
18 – Annual General Meeting, May PC Meeting & Annual Community Meeting <ul style="list-style-type: none"> To discuss and decide the date of the Annual General Meeting & May PC Meeting. To discuss and decide the date of the Annual Community Meeting. 	
19 – Climate and Environment <ul style="list-style-type: none"> Verbal update from C&E working party on current issues and suggestions for actions going forward. 	RP
20 – Finance Matters: <ul style="list-style-type: none"> Bank Reconciliation January 2025 <ul style="list-style-type: none"> Unity Trust – £95,202.93 Skipton – £74,466.75 Nationwide - £5,000.00 To discuss and decide approving the Napton Walking Tennis grant request. To approve payments/note payments paid listed below. 	*

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Napton Parish Council

Payments Approval List

March 2025

No.	Gross Amount £	Invoice Date	Details
318	£63.60	29/01/25	HAGS – Zipwire Seat Chain – PAID
319	£258.00	10/02/25	Defib Store – Defib Battery (1 x SP1) - PAID
320	£249.60	01/02/25	MEZTEC – Domain Name Change for Emails
321	£8.40	31/01/25	Unity Trust Bank – Service Charge (01.01.25 – 31.01.25) – PAID
322	£1,093.00	28/02/25	Staff Costs February 2025 - PAID
323	£66.60	28/02/25	Staff Costs February 2025 - PAID
324	£92.68	28/02/25	PAYE & National Insurance February 2025 – PAID
325	£315.72	28/02/25	Warwickshire County Council - Pension Payment February 2025 – PAID
326	- £958.80	07/02/25	Npower – Credit Note - Energy Charge November 2024
327	- £922.40	07/02/25	Npower – Credit Note - Energy Charge December 2024
328	£517.44	07/02/25	Npower – Energy Charge November 2024
329	£537.78	07/02/25	Npower – Energy Charge December 2024
330	£672.72	07/02/25	Npower – Energy Charge January 2025
331	£33.59	28/02/25	Staff Expenses February 2025 – Phone Data, WFH, & Printing Costs
332	£502.37	20/02/25	WCC – Streetlights – Hillside
333	£5,083.88	20/02/25	WCC – Streetlights – Southam Road
TOTAL	£7,614.18		

21 – Councillor Updates:

Items not included on the agenda requiring acknowledgement (*for information purposes only*).

Signed: 

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