

NAPTON ON THE HILL PARISH COUNCIL

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Date: 28th January 2025
 To: All Parish Councillors
 From: Mrs Courtney Adam, Clerk to Napton-on-the-Hill Parish Council

Dear Councillor,

You are hereby summoned to a meeting of Napton-on-the-Hill Parish Council in the Napton Village Hall (main hall) on **Monday 3rd February 2025** at 7:15 p.m. when the under mentioned business will be transacted.

AGENDA

	Action
1 - To receive and approve (if requested) apologies for absence:	
2 - To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:	
3 – To receive and approve for signature the minutes of the meeting held on Monday 6th January 2025:	
4 – To note any matters arising from the minutes not included on this agenda for report only: <ul style="list-style-type: none"> • Street Lighting – JV • Sports Field Floodlights – IW • Domain Name – CA • Napton Landline Outage – CA • Naming Road – CA/RP • Bus Shelter - RP 	
5 – Update from District/County Councillors: Members of the public have the opportunity to ask questions on the reports (circulated in advance).	
6 – Comments and Questions from the Public: Parishioners are invited to address the Council on any relevant matter for a maximum of 3 minutes.	
<p style="text-align: center;">.....</p> <p>From this point on the public are asked to note that they are welcome to observe the debate but may only speak with the permission of the Chair.</p> <p>When making decisions Councillors will bear in mind the following issues:-</p> <ul style="list-style-type: none"> • equal opportunities • crime prevention • unlawful discrimination 	

<ul style="list-style-type: none"> • biodiversity of natural habitat • combatting climate change and other best practice 	
7 – Planning Matters: Updates on Applications Going to SDC Planning Committee: 23/02185/OUT – Land South of Stockton Road	
8 – Emergency Plan <ul style="list-style-type: none"> • To discuss and decide adopting the updated Emergency Plan. • To discuss and decide purchasing smaller sandbags. 	IW/JV*
9 – NPC Risk Assessment <ul style="list-style-type: none"> • To discuss and decide updating the risk assessment. 	CA
10 – Housing Need Survey <ul style="list-style-type: none"> • To provide a verbal update. 	JV
11 – Dog Lane Footpath <ul style="list-style-type: none"> • To discuss and decide if a footpath down Dog Lane is a useful and appropriate addition to village infrastructure. 	
12 – Grass Mowing Tenders <ul style="list-style-type: none"> • To discuss and decide which tender to accept for the 3-year grass mowing contract. 	CA*
13 – Tree Survey <ul style="list-style-type: none"> • To provide a verbal update. 	CA
14 – South Warwickshire Local Plan Consultation <ul style="list-style-type: none"> • To discuss and decide NPC’s response to the SWLP Preferred Options Consultation. 	*
15 – Multi-Play Unit on Granton Playing Field <ul style="list-style-type: none"> • To discuss and decide which quote to accept for a new multi-play unit on Granton Playing Field. 	CA*
16 – Speeding Case Study <ul style="list-style-type: none"> • To provide a verbal update. • To discuss and decide how to progress forward. 	RP
17 – Climate and Environment <ul style="list-style-type: none"> • Verbal update from C&E working party on current issues and suggestions for actions going forward. 	RP
18 – Finance Matters: <ul style="list-style-type: none"> • To discuss and decide purchasing an SP1 (sports field) defibrillator battery. 	*

Copies of all council papers are available to download at

www.naptonparishcouncil.org.uk

(*) indicates supporting document

- To discuss and decide approving the Parish Magazine grant request.
- To approve payments/note payments paid listed below.

Napton Parish Council

Payments Approval List

February 2025

No.	Gross Amount £	Invoice Date	Details
303	£24.94	09/01/25	CA – Emergency Box Supplies – PAID
304	£225.00	09/01/25	Napton 1 st Brownies – Grant 24/25 Payment 2 – PAID
305	£300.00	09/01/25	NEAT – Grant 24/25 Swift Nest Boxes - PAID
306	£678.00	08/01/25	Defib Store – Defib Batteries (1 x G3 & 1 x G5) - PAID
307	£190.00	07/01/25	SLCC – Membership Fee 25/26
308	£0.30	31/12/24	Unity Trust Bank – Service Charge (Manual Handling 16/10/24) - PAID
309	£1,093.20	31/01/25	Staff Costs January 2025 - PAID
310	£92.48	31/01/25	PAYE & National Insurance January 2025 – PAID
311	£315.72	31/01/25	Warwickshire County Council - Pension Payment January 2025 – PAID
312	£15.00	17/01/25	Napton Village Hall – NHW Jubilee Room Hire (28/01/25)
313	£8.10	31/01/25	Unity Trust Bank – Service Charge (01.12.24 – 31.12.24) – PAID
314	£345.15	23/01/25	WCC – Annual Street Lighting Maintenance Recharge 24/25
315	£39.38	31/01/25	Staff Expenses January 2025 – Phone Data, WFH, Picture Frames & Printing Costs
316	£958.80	04/01/25	Npower – Energy Charge December 2024 – PAID
317	£502.37	28/01/25	WCC – Dog Lane (PB2)
TOTAL	£4,788.44		

19 – Councillor Updates:

Items not included on the agenda requiring acknowledgement (*for information purposes only*).

Signed: 

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