

NAPTON ON THE HILL PARISH COUNCIL

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Date: 30th December 2024
 To: All Parish Councillors
 From: Mrs Courtney Adam, Clerk to Napton-on-the-Hill Parish Council

Dear Councillor,

You are hereby summoned to a meeting of Napton-on-the-Hill Parish Council in the Napton Village Hall (main hall) on **Monday 6th January 2025** at 7:15 p.m. when the under mentioned business will be transacted.

AGENDA

	Action
1 - To receive and approve (if requested) apologies for absence:	
2 - To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:	
3 – To receive and approve for signature the minutes of the meeting held on Monday 2nd December 2024:	
4 – To note any matters arising from the minutes not included on this agenda for report only: <ul style="list-style-type: none"> • Street Lighting – JV • Sports Field Floodlights – IW • Canal Towpaths - CA • Domain Name – CA • Napton Landline Outage – CA • Bus Shelter - RP 	
5 – Update from District/County Councillors: Members of the public have the opportunity to ask questions on the reports (circulated in advance).	
6 – Comments and Questions from the Public: Parishioners are invited to address the Council on any relevant matter for a maximum of 3 minutes.	
<p style="text-align: center;">.....</p> <p>From this point on the public are asked to note that they are welcome to observe the debate but may only speak with the permission of the Chair.</p> <p>When making decisions Councillors will bear in mind the following issues:-</p> <ul style="list-style-type: none"> • equal opportunities • crime prevention • unlawful discrimination 	

<ul style="list-style-type: none"> • biodiversity of natural habitat • combatting climate change and other best practice 	
<p>7 – Planning Matters:</p> <p>Updates on Applications Using Delegated Authority: 24/02695/FUL – Owl Cottage 24/02965/FUL – 2 Howcombe Lane</p> <p>Updates on Applications Going to SDC Planning Committee: 23/02185/OUT – Land South of Stockton Road</p> <p>Application(s) reference: 24/02507/FUL (AMENDED) Proposed: Change of use of an old railway box carriage from a storage unit into a small bar to be used at on site events and a few evenings a week for the Moorers. At: Calcutt Boats Ltd, Tomlow Road, Stockton, Southam CV47 8HX For: Mr Steven Cox-Watkins Calcutt Boats Ltd</p>	
<p>8 – Emergency Plan</p> <ul style="list-style-type: none"> • To discuss and decide adopting the updated Emergency Plan. • To discuss and decide purchasing any supplies needed for the emergency box. 	IW*
<p>9 – NPC Policy</p> <ul style="list-style-type: none"> • To discuss and decide adopting the updated Citizen of the Year policy. 	RP*
<p>10 – Sports Field Licence Renewal</p> <ul style="list-style-type: none"> • To review and decide signing the 2025 Licence agreement between the NPC and the Napton Sports Association. 	CA*
<p>11 – Naming Road between Butt Hill and Dog Lane</p> <ul style="list-style-type: none"> • To provide a verbal update. 	CA/RP
<p>12 – Tree Survey</p> <ul style="list-style-type: none"> • To provide a verbal update. • To discuss and decide management of any immediate tree works required based on the report, if received in time for the meeting. 	CA*
<p>13 – Consultations</p> <ul style="list-style-type: none"> • To inform the parish of the Police Budget Consultation. (https://www.warwickshire-pcc.gov.uk/budget-2025-26/) • To discuss and decide submitting a response for the PSPO Dog Fouling Consultation. (Proposed PSPO (Dog Fouling) Consultation Stratford-on-Avon District Council) 	CA
<p>14 – Annual Playground/Skate Park Inspection</p> <ul style="list-style-type: none"> • To provide a verbal update. • To discuss and decide the use of CIL funds and reserves to fund a new multi-play unit on Granton Playing Field. 	CA*

Copies of all council papers are available to download at

www.naptonparishcouncil.org.uk

(*) indicates supporting document

<ul style="list-style-type: none"> To discuss and decide purchasing a new seat chain for the zipline. 	
15 – Speeding Case Study <ul style="list-style-type: none"> To provide a verbal update. 	RP
16 – Climate and Environment <ul style="list-style-type: none"> To receive a report from the C&E Working Party on the possible options for supporting a local scheme to install swift nest boxes around the village. To discuss and decide the grant application from NEAT for Napton Swift Project. Verbal update from C&E working party on current issues and suggestions for actions going forward. 	RP
17 – Finance Matters: <ul style="list-style-type: none"> To discuss and decide approving the budget and precept for 25-26. To discuss and decide purchasing a G3 and G5 defibrillator battery. Verbal update on use of delegated authority for purchases. Verbal update on receiving Napton Youth Club funds and authorise payment of £225.00 to the Napton Brownies fulfilling the remainder of their grant request. To approve payments/note payments paid listed below. 	*

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Napton Parish Council
 Payments Approval List
 January 2025

No.	Gross Amount £	Invoice Date	Details
287	£43.20	27/11/24	Creative Sign Design Ltd – Aluminium Signs x2 – PAID
288	£786.04	05/11/24	Npower – Energy Charge OCT 2024 – PAID
289	£8.40	30/11/24	Unity Trust Bank – Service Charge (01.10.24 – 31.10.24) - PAID
290	£4,591.73	27/11/24	WCC – Thorntons Lane (PB1 to PB3) - PAID
291	£1,862.40	10/12/24	Frank Mann Farmers – Mowing OCT & NOV 2024
292	£330.00	20/12/24	CA – Defib Store – Defib Battery (G3) – (Used DA) - PAID
293	£44.09	10/12/24	CA – Water Activated Flood Barrier Bags – (Used DA) - PAID
294	£64.00	18/12/24	Napton Village Hall – Rental Charges OND 2024
295	£372.00	11/12/24	Play Inspection Company – Annual Inspection 2024
296	£7.95	30/11/24	Unity Trust Bank – Service Charge (01.11.24 – 30.11.24)
297	£922.40	18/12/24	Npower – Energy Charge NOV 2024
298	£1,093.00	31/12/24	Staff Costs December 2024 - PAID
299	£79.09	31/12/24	Staff Costs December 2024 - PAID
300	£92.68	31/12/24	PAYE & National Insurance December 2024 – PAID
301	£315.72	31/12/24	Warwickshire County Council - Pension Payment December 2024 – PAID
302	£38.80	31/12/24	Staff Expenses December 2024 – Phone Data, WFH, & Printing Costs
TOTAL	£10,651.50		

18 – Councillor Updates:

Items not included on the agenda requiring acknowledgement (*for information purposes only*).

Signed: 