

## NAPTON PARISH COUNCIL FINANCE MEETING.

4<sup>th</sup> January 2016

Napton Village Hall. 7.30pm

### MINUTES

#### **Item 1**

##### **Present:**

Napton Parish Councillors:-

Linda Gooderham (Chair) John Veasey (Vice-Chair), Jackie Alsop, Richard Woodcock, Gordon Clarke, Bernard Alsop

Clerk to the Parish Council, Jayne Warman.

##### **Apologies:**

Cllr Chris Williams (Stratford District Council)

#### **Item 2**

##### **Declaration of Personal or Disclosable Pecuniary Interest.**

None

#### **Item 3**

##### **External/Internal audit**

Cllr Gooderham explained the key issues which had been highlighted in the internal auditor's report dated 2<sup>nd</sup> May 2015. It was confirmed that all recommended actions were in hand.

Following an internal investigation on some outstanding payroll issues, it is hoping these matters will be resolved and reported on by the end of the Financial Year.

There was a question regarding the whereabouts of one of the defibrillators and it was explained that this was currently on loan to Ufton PC.

It was agreed to take **item 6 Precept for the 2016** – 17 as the next item

There was a debate about the relative merits of and increase/decrease/no change. Cllr B Alsop explained that he felt that the level of the precept was too high and that the Council should consider a reduction this year. Cllr Woodcock expressed the view that in previous years the levels of increase requested by NPC has varied significantly and proposed that the Council opt for a "flat line" i.e. no increase budget for 2016-17. This proposal was seconded by Cllr J Alsop. A vote was taken with all in favour except Cllr B Alsop who wished for his objection to be noted.

#### **Item 4 & 5**

##### **Capital projects and operating budgets**

The Chair agreed that a request from Napton Sports Association (NSA) could be dealt with under this item as there were time constraints which prevented the item being discussed at the next Parish council meeting in Feb

Napton Football Club along with NSA wish to refurbish the all-weather surface at the sports field.

The quotation received from Fosse contracts is for £5920 exc VAT. NSA committee members attended the meeting and asked the Parish Council, as owners of the site, to place the order for the work. Once the refurbishment work is complete NSA will transfer the money to the Council who will then pay the invoice. Cllr Vesey proposed that the request be supported. The proposal was seconded by Cllr J Alsop and was supported unanimously. The Clerk was asked to place an order with the contractor, Fosse, the following day so that the works could start on 13<sup>th</sup> Jan.

There was a general discussion around the capital and operating budgets. As the Council Tax

request to SDC for 2016-17 was for no increase the allocations within the 2 budgets remained unchanged and there was no change to the bottom line.

**Item 7**

**Monthly Finance Report (December report attached as appendix A)**

CLlr B Alsop pointed out that a mechanism for administering the contribution to the volunteer car scheme would need to be identified as SDC are planning to charge for the service.

CLlr Gooderham asked for the minutes to reflect the Council's thanks to Malcom Thomas and Chris Gait for their hard work on preparing the budgets.

**Item 8**

**Dates of future meetings**

1<sup>st</sup> Feb Parish Council meeting

7<sup>th</sup> March Parish Council meeting

The meeting closed at 9.10pm

**Signed.....**

**Date.....**